



Rivanna Ridge Professional Building  
200 Hansen Road, Suite 2  
Charlottesville, VA 22911

May 18, 2023

**To:** School Board Chairs  
School Board Clerks

**From:** Gina G. Patterson, Executive Director

**Re:** Delegate and Alternate Delegate Selection

In accordance with the Bylaws of the Association, "A school board in good standing will be entitled to one vote in all meetings of the Association. A voting delegate and an alternate will be selected from the membership of each member school board by that board." **Please select a voting delegate and an alternate to represent your school board at the VSBA Delegate Assembly to be held during 2023 VSBA Annual Convention on Thursday November 16, 2023, at the Williamsburg Lodge.** The 2023 VSBA Delegate Assembly will begin promptly at 4:00 p.m. Delegates are encouraged to check-in for the assembly beginning at 3:30 p.m.

It is important that all member school boards be represented when the Delegate Assembly convenes. The action of the VSBA Delegate Assembly determines the issues that will be lobbied on your behalf in Richmond and Washington. We hope that your school board will be represented, and each delegate will attend the 2023 VSBA Delegate Assembly.

Pursuant to the Bylaws, please send the name of the delegate and the alternate by completing and returning this information by **AUGUST 18, 2023**. **If no name is submitted, the chair and vice-chair will be listed as delegate and alternate. It is recommended that the delegate or alternate not be a member of the VSBA Board of Directors.**

Mail or email this form to Dorothy Vidano ([Dorothy@vsba.org](mailto:Dorothy@vsba.org)) at the Virginia School Boards Association, 200 Hansen Road, Suite 2, Charlottesville, VA 22911. Please do not hesitate to contact the VSBA should you have any questions. Thank you for all that you do as a leader, advocate, and supporter of public education.

School Board: \_\_\_\_\_  
(City or County)

*Name of the official delegate and alternate delegate to the 2023 VSBA Delegate Assembly, November 16, 2023, 4:00 p.m., at the Williamsburg Lodge:*

Name of Delegate: \_\_\_\_\_

Name of Alternate: \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_  
Chair/Clerk