



# 2024 VSBA *Recognition Awards*

**VSBA Board of Distinction  
Submission Deadline July 19, 2024**

The VSBA seeks to identify school boards that will be designated as a VSBA Board of Distinction. Boards must apply for the designation and must meet specific requirements in planning, policy, communication, and board development. If eligible, the board will receive a plaque to hang on the wall of their boardroom designating the board as a VSBA Board of Distinction. Designation as a VSBA Board of Distinction may be accomplished by the chair, with the approval of the board, completing and returning the checklist (see following page) and supporting materials **by July 19, 2024**. Once a school board has achieved this designation, it may reapply after two years for continued VSBA Board of Distinction status.

The announcement of the recipients and presentation of award plaques will be made during the VSBA Annual Convention in November.





## Checklist

Attach materials or documentation that verify your school board is meeting the challenges of leadership in every area of board responsibility listed below.

School Board: \_\_\_\_\_

VSBA Region: \_\_\_\_\_

1. The board participated in a day-long planning retreat session.
2. The board conducted a superintendent evaluation in accordance with state approved guidelines.
3. The governance team (board and superintendent) developed/updated a strategic plan.
4. The board maintains an up-to-date policy manual.
5. The board adopted a Code of Conduct.
6. The division developed/maintained a division-wide communications plan.
7. The board had a delegate/alternate participate actively in the VSBA Delegate Assembly for the last two consecutive years.
8. The division has received recognition from an outside entity OR a board member or the superintendent has presented a successful practice at a VSBA/COSSBA meeting or conference.
9. The board conducted a board self-evaluation and developed a plan for improvement.
10. Each member of the board achieved at least a Certificate of Recognition in the VSBA School Board Academy for the last two consecutive years.
11. At least one member of the board represented at each of the following VSBA meetings and conferences in the last two consecutive years: Legislative Advocacy Conference, Capital Conference, Regional Spring Network Forum, any Hot Topic Conference, Law Conference, Conference on Education, Annual Convention.
12. In 500-700 words, tell the VSBA judging committee why the school board should be recognized as a Board of Distinction, highlighting why the board is deserving of this recognition.

Our board agrees that we have completed each item above within the two-year period ending June 30, 2024.

Board Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

**Nomination/checklist form and supporting materials must be submitted by July 19, 2024.** Please retain a copy for your files and submit online:  
[www.surveymonkey.com/r/distinction2024](http://www.surveymonkey.com/r/distinction2024)

*Participation in VSBA initiatives and observances is optional. School boards in Virginia have the discretion on whether to participate locally. Any related materials from the Association are shared as suggested ideas for implementation for any board that may choose to do so.*